

AGENDA
Berthoud Community Library District
Budget Hearing
Wednesday, December 4, 2024
7:00 p.m.
236 Welch Ave, Berthoud CO and Zoom

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Budget Hearing, 2025 Budget
- V. Adjourn

Zoom Meeting ID: 870 5642 2666
Zoom Password: 891401

Revenues

Fiscal Years 2023-2025

Berthoud Community Library District

	2023 Actual	2024 Budgeted	2024 Projected	2025 Budgeted
Property Tax (mill levy 2.4%)	706,154	958,727	920,000	934,395
Specific Ownership Tax	52,422	40,000	45,000	45,000
Interest	11,605	2,500	7,000	2,500
Grants	8,928	8,900	9,202	9,200
Donations	14,950	4,000	5,000	3,500
Fees	837	300	1,100	500
Copies	1,910	1,000	1,700	1,700
Total Revenue	796,806	1,015,427	989,002	996,795

Release from Reserves *	0	0	0	0
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* not additional revenue, funds already accounted for on the balance sheet as undesignated reserves

	Actual 2023	Budgeted 2024	Projected 2024	Budgeted 2025
Accountant/Payroll	11,207	12,000	12,000	12,000
Advertising	7,047	12,000	12,000	12,000
Attorney	445	15,000	3,500	15,000
Collection Development				
Audiovisual				
Adult Audiobooks	4,458	5,000	5,000	5,000
Youth Audiobooks	1,071	1,500	1,500	1,500
Adult DVDs	3,852	4,000	4,000	4,000
Youth DVDs	370	1,500	1,500	1,500
Digital Materials				
Ebooks	4,000	6,000	6,000	6,000
Online Resources	7,017	15,000	12,000	15,000
Video Streaming	500	1,000	1,000	1,500
Print Materials				
Adult	12,715	16,000	16,000	13,000
Youth	12,795	16,000	16,000	16,000
Periodicals	2,648	4,500	4,500	4,500
Copier Lease	3,150	3,500	3,500	3,500
Courier	3,791	4,200	4,734	5,500
Donations	13,935	4,000	5,000	3,500
Furnishings	51,341	3,000	1,000	3,000
Grants	8,928	8,900	9,202	9,200
Hospitality	347	1,000	1,000	1,000
Insurance				
Medical	34,746	41,000	41,000	42,500
Property and Liability	9,732	10,000	10,000	12,000
Workers Comp	682	1,700	1,200	2,000
Lost Book Refund	286	300	300	300
Maintenance				
Carpet Cleaning	0	3,000	1,500	3,000
Custodial Services	6,900	10,000	10,000	10,000

	Lawn Care/Snow Removal	4,466		13,500	10,000		13,500
	Repairs	4,717		125,000	100,000		25,000
	Security/Alarm	1,413		3,500	2,000		3,500
	Supplies	1,238		1,800	1,800		2,200
	Window Cleaning	0		1,200	800		1,200
	Payroll Expense						
	Payroll Tax	24,620		40,000	40,000		46,500
	Salaries	317,024		390,000	385,000		420,000
	Pension	12,313		14,000	14,000		14,500
	Professional Development	8,783		12,000	10,000		12,000
	Professional Memberships	4,570		8,000	8,000		8,000
	Programming						
	Adult	2,947		30,000	20,000		30,000
	Youth	4,069		30,000	10,000		30,000
	Reserves	8,353.27		0	0		0
	Supplies						
	Library Supplies	3,797		6,000	5,000		6,000
	Office Supplies	2,616		3,500	3,500		3,500
	Programming Supplies	2,505		10,000	5,000		10,000
	Staff Appreciation	811		2,000	2,000		2,000
	Tax Collection Fees	9,774		20,000	20,000		20,000
	Technology						
	Computer Maintenance	26,315		28,740	28,740		28,740
	Hardware	19,742		8,000	8,000		8,000
	ILS	2,154		3,000	3,227		3,500
	Internet Connection	3,037		0	0		0
	Office Equipment	43		1,500	800		1,500
	Software	1,772		15,000	15,000		15,000
	Telephone	1,404		0	0		0
	Utilities	11,444		0	0		0
	Data Connection (phone, inter)			5,500	7,000		7,000
	Power			12,000	12,000		12,500
	Trash Removal			500	500		500
	Water			1,500	1,800		2,000

Totals		681,890		986,340	897,603		929,140

Berthoud Community Library District

Total Asset Balance

December 4, 2024 Fiscal Years 2023-2025

Berthoud Community Library District

Update

	Actual 2023	Budgeted 2024	Projected 2024	Budgeted 2025
Total Asset Balance				
Beginning Total Assets	731,263	846,179	846,179	937,578
Total Revenue	796,806	1,015,427	989,002	996,795
Total Expenses	681,890	986,340	897,603	929,140
Ending Total Assets	846,179	875,266	937,578	1,005,233

Ending Asset Designations

	Actual 2023	Budgeted 2024	Projected 2024	Budgeted 2025
Emergency Reserve (TABOR)	30,000	30,000	30,000	30,000
Literacy Reserve	12,807	12,807	12,807	12,807
Building Reserves	13,108	13,108	13,500	13,500
Operating Reserve	790,265	819,351	881,271	948,926
Totals	846,179	875,266	937,578	1,005,233